

NYS INDIVIDUAL STUDENT RECORD FORM (REV 8/2016)

Check when completed:

1. First Name: _____ M.I. _____ Last Name: _____

Date of Birth: (Required)

M	M	D	D	Y	Y	Y	Y
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 Original Program Start Date: (Required)

M	M	D	D	Y	Y	Y	Y
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Address: _____ City: _____ State:

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 Zip:

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Home Phone:

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 Mobile Phone:

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e-mail: _____

Emergency Contact:

--	--	--	--	--	--	--	--

 Name/Relationship of Contact: _____

2. Social Security #:

--	--	--	--	--	--	--	--	--	--

OR Work Visa #:

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OR: Student was asked for SS# and/or WV# and cannot/will not provide. _____ (initial of intake staff)

NOTE: Data matching for Employment-related outcomes will not be available if SS# or WV# are not recorded

SS#

3. Gender (Required):
 Male Female

Choose ONE:
 Hispanic/Latino/a
 Non-Hispanic/Latino/a

Native Hawaiian
 Native American
 Alaskan Native
 Asian
 Pacific Islander
 African American
 Afro-Caribbean
 African
 Latino/a
 White (not Latino/a)

4. Race/Ethnic Identity:
(Both sections Required)

AND Choose all that apply
(Must Choose AT LEAST ONE):

5. Employment Status (Required):

Employed
 FT PT

Unemployed & Seeking Employment

Not Available for Employment

Inmate

For students Employed Full- or Part-time:
Name of Employer: _____ Approx. Date of Hire:

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For students Unemployed & Seeking Employment, please indicate Approx. last date of Employment:

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For currently Incarcerated Students, please indicate anticipated release date:

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Employment Detail

6. Student's Individual Annual Income (Required):

less than \$10,000
 \$10,000 to \$14,999
 \$15,000 to \$24,999
 \$25,000 to \$34,999
 \$35,000 to \$49,999
 \$50,000 to \$74,999
 \$75,000 to \$99,999
 \$100,000 to \$149,999
 \$150,000 to \$199,999
 \$200,000 or more

Public Assistance: (If receiving)

Type(s): _____

Case #: _____

Exhausting TANF within 2 years

Income

7. Educational Background: (Required)

Highest Grade completed in US _____

Highest Credential in Other Countries:

High School or Sec School Diploma Undergrad/Bachelor Master's/Graduate PhD/Doctorate

Years of Schooling in Other Countries _____

Does student already hold a Certificate from an approved DOL program? Yes No

Is the student co-enrolled in a DOL eligible Training/Certificate program? Yes No

If yes, please indicate what program/certificate: _____

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CIP Code

NOTE: The list of approved Training Programs is available from the local Workforce Development Board

Training

Is the student participating in other training leading to a recognized Post-Secondary Credential? Yes No

8. Nationality:

Country of Birth: _____ Date of US Settlement: ____/____/____

Citizen Refugee Immigrant

Student's Primary Language: _____

9. School-aged Children:

Is the student a parent or guardian of Children under the age of 21? Yes No

Is the Student a Single Parent? Yes No

If yes to either question above, enter the **number** of children at each level and the name of the school:

PreSchool	#	Name of School:
Elementary	#	Name of School:
JHS	#	Name of School:
HS	#	Name of School:

10. Population Categories

I Am..../ Student is...

Y N

- A Homeless
- B In Correctional Facility
- C Other Institutionalized
- D High School Grad. or Equiv. (US)
- E Displaced Homemaker
- F Head of Household
- G Disabled
- H Enrolled in Other Edu/Training

Y N

- I Veteran
- J Dislocated Worker
- K Employed at 200% Poverty Level
- L Rural Area Resident
- M Low Income
- N Migrant/Seasonal Worker
- O Family Literacy
- P Parole

Y N

- Q Learning Disabled
- R Runaway Youth
- U In community correct'l facility
- V Other: _____
- W Non Native English Speaker
- X Ex-Offender
- Y Youth in Foster Care
- Z Cultural Barriers to Learning

11. Was the student referred from a different program or provider? Yes No

If yes, please indicate the name of program/provider: _____

12. Initial Assessment Information:

Test Date	Test Name (e.g. TABE or Best Plus)	Test Type		Subscores (2 for TABE Math, 1 for TABE Read)	Scale Score	GE	NRS Level	Test Admin
		Level	Form					

13. Initial Enrollment Information:

Class Code	Enrollment Date

14. Notes: _____

15. Other Goals:

- 10 Obtain Citizenship Skills
- 11 Reduce Public Assistance
- 12 Get Involved in Community Activities
- 13 Get involved in Child's Education
- 14 Get involved in Child's Literacy Activities
- 15 Vote or Register to Vote

Form Completed by: (Please Print) _____

Date: ____/____/____