Fast Track EPE Funding

EPE Fast Track Funding is retroactive to July 1, 2018

Exception is Fast Track GRASP Math Packets began November 1, 2018

Types of Fast Track Programming:

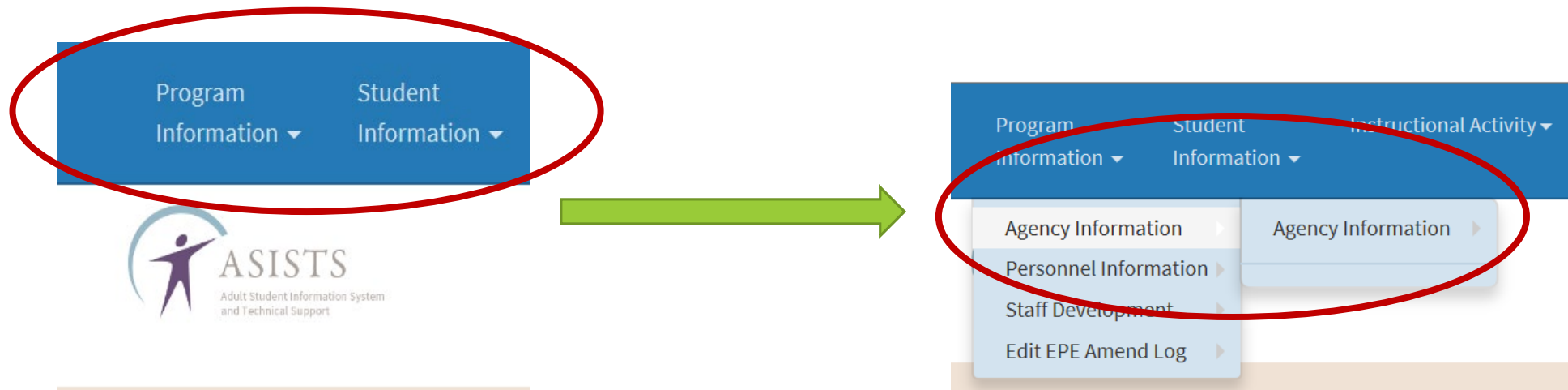| |
|---|
| GRASP (math specific) distance learning packets (paper or electronic) utilizing NYSED/CUNY eight (8) HSE math modules for students choosing to learn from a distance learning model |
| Six (6) hour intense math instruction sessions made available evenings and Saturdays |
| Two x Two sessions where two sub test (one math and one other sub area) areas of instruction will be offered |
| Test taking skills and strategies, including reduction of test anxiety |
| Computer based testing skills and strategies as an option |
| Community outreach campaigns |
| Other customized Fast Track strategies designed by program staff (with NYSED approval) |

Recording Fast Track Programming in ASISTS

Recording Fast Track Programming correctly will ensure:

❑ The EPE funded program will be credited for all Fast Track initiatives

❑ The students enrolled in Fast Track programming will NOT be included in the program's National Reporting System (NRS) performance reporting

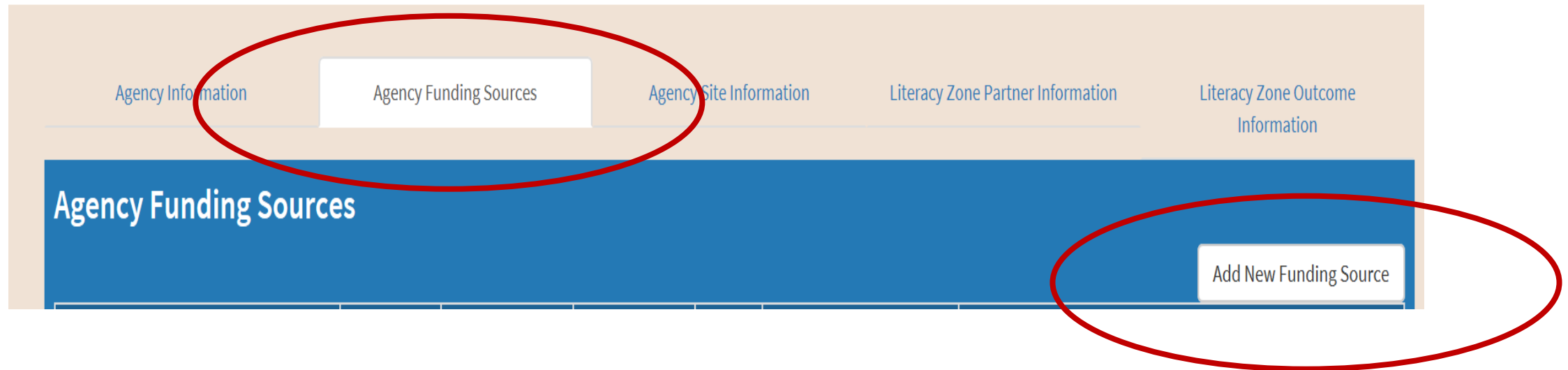❑ All performance will be reported on the EPE Fast Track annual report card

Recording Fast Track Programming in ASISTS

Program must add the EPE Fast Track Funding Source to their agency account in ASISTS:

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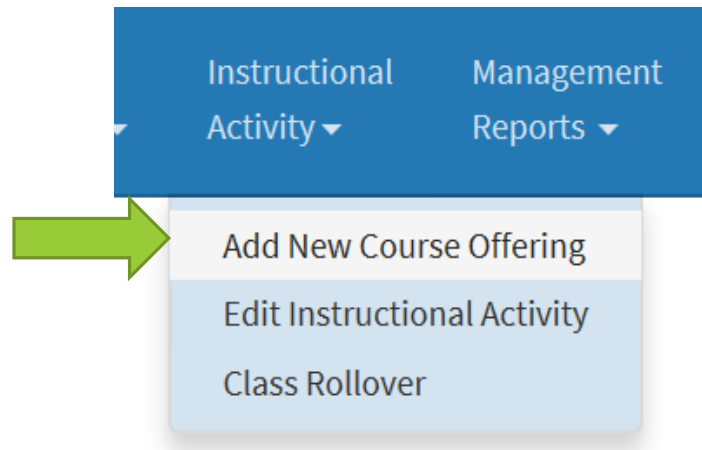
Step #1: Adding Students for Fast Track programming:

Students enrolled specifically for Fast Track programming ONLY must be entered in ASISTS with the following essential data:

- ❖ **Name (First & Last)**
- ❖ **Birth Date**
- ❖ **Ethnicity**
- ❖ **Gender**
- ❖ **Employment Status**

Step #2: Adding the Course ID for Fast Track classes:

Every class associated with EPE Fast Track must be noted in ASISTS

Instructional Activity ▾

Management Reports ▾

Add New Course Offering
Edit Instructional Activity
Class Rollover

Course Information

Course ID:	FT Math or Science or	(Max 20 char.)
Start Date:	07/01/2018	
End Date:	06/30/2019	
Course FY:	2019	
Instruction Type:	H HSE (NRS and/or EPE) ▾	Help
Primary Instructor:	Cooney, Kelli ▾	
Level:	6 ▾	
Format:	C Class ▾	
Help		

Class Setup Tutorial   EPE Class Setup Guidelines

Course ID must indicate the type of Fast Track class
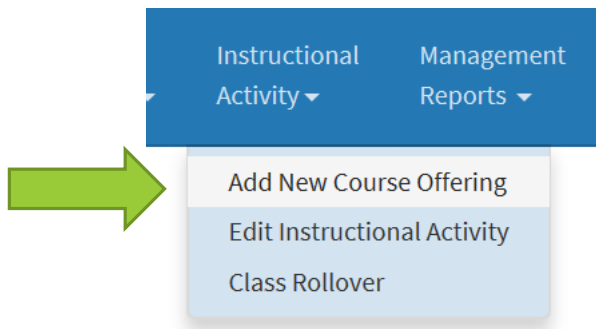
Step #2: Adding the Course ID for Fast Track classes:

Every class associated with EPE Fast Track must be noted in ASISTS

Funding Source Information

Funding Source

Help

☐ E | EPE (2019)   ☑ EF | EPE Fast Track (2019)   ☐ IELCE | Integ Eng Lang Civics Edu (2019)

☐ LZ | Literacy Zone (2019)   ☐ W2 | WIOA-Title II (2019)   ☐ X | OTHER (2019)

Funding Code must be EPE Fast Track 2019

Step #3: Adding the Course ID for Fast Track GRASP Math:

Every class associated with EPE Fast Track GRASP Math must be noted in ASISTS

Instructional Activity ▼	Management Reports ▼
Add New Course Offering	
Edit Instructional Activity	
Class Rollover	

Save & Continue

Course Information

Course ID:	FT-GRASP	(Max 20 char.)
Start Date:	11/01/2018	
End Date:	06/30/2019	
Course FY:	2019	
Instruction Type:	H HSE (NRS and/or EPE)	Help
Primary Instructor:	Cooney, Kelli	
Level:	6	
Format:	I Distance Learning	
Help		

Class Setup Tutorial   EPE Class Setup Guidelines

Course ID must indicate Fast Track GRASP

Step #3: Adding the Course ID for Fast Track GRASP Math:

Every class associated with EPE Fast Track GRASP Math must be noted in ASISTS

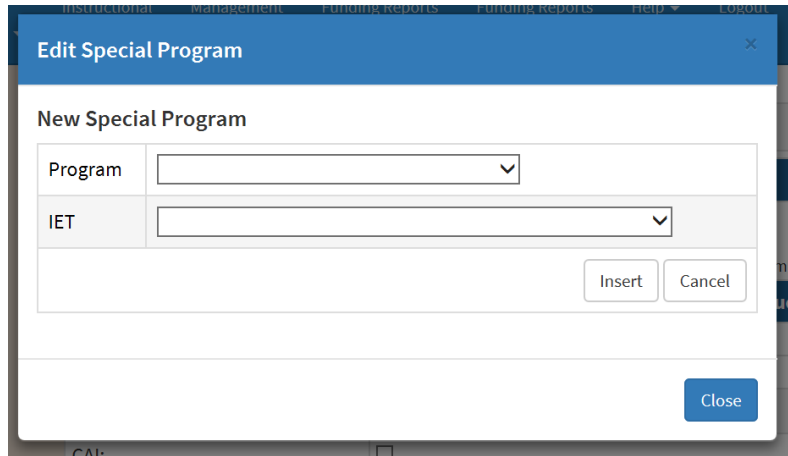Special Program(s):

Help

Program Information

Add New program

Distance Learning Offerings must have a Special Program Chosen.

Program Description	Instruction Description

Distance Learning must be a specific Special Program

Step #3: Adding the Course ID for Fast Track GRASP Math:

Every class associated with EPE Fast Track GRASP Math must be noted in ASISTS

Distance Learning must be a specific Special Program

Step #3: Adding the Course ID for Fast Track GRASP Math:

Every class associated with EPE Fast Track GRASP Math must be noted in ASISTS

Special Program(s):

Help

Program Information

Add New program

Distance Learning Offerings must have a Special Program Chosen.

Program Description	Instruction Description	
D | GRASP		Edit

Distance Learning must be a specific Special Program

Step #3: Adding the Course ID for Fast Track GRASP Math:

Every class associated with EPE Fast Track must be noted in ASISTS

Funding Code must be EPE Fast Track 2019

Step #4: Recording Attendance for Fast Track GRASP Math:

Attendance options for Fast Track GRASP Math:

Each Packet contains two sections
- **Math**
- **Contextualized Language Development**

Credit for the Math GRASP section = 3

Credit for the Math GRASP + Language Development = 4

  These represent EPE contact hours - Each is multiplied by 6 contact hours

Results:

Contact hours for Math GRASP = 3 X 6 = 18 Contact Hours

Contact hours for Math GRASP + Language Development = 4 X 6 = 24 Contact Hours

Step #4: Recording Attendance for Fast Track GRASP Math:

Questions or Concerns?

Please contact Rosemary Matt if you need any further support in reporting your Fast Track programming:

Rosemary.Matt@Cayuga-cc.edu

If you did not apply for Fast Track EPE funding and would like to do so, there will be a second opportunity in the mid year EPE review in January-February (2019). In addition, programs who would like to apply for an adjustment to their EPE Fast Track allocation may also do so.