Central Southern Tier RAEN

Program Manager's Meeting

January 24, 2019

Continuing Teacher and Leader Education (CTLE)

▶ Teachers that are also in the K-12 area

▶ There was an application process

▶ CST RAEN was approved

▶ Effective January 21, 2019

▶ Does not apply to any workshops prior to that date

▶ Up to the teacher to complete the electronic form and email to me directly

▶ Once verified, we will submit to SED

▶ Teacher will receive CTLE credit

NYACCE Conference 2019

- April 29th through May 1, 2019

- RAEN PD is scheduled for all day April 29, 2019

- RAEN credit will be given to all attendees for the workshops completed on April 29th

NYSAIEP Incarcerated Education Conference 2019

- ▶ May 14th through May 17, 2019

- ▶ RAEN PD will now be available

- ▶ Unsure of the particulars, just received permission to proceed

NYSED Updates

- **WIOA Contracts**
  - Majority of BOCES and School Districts are settled
  - 17 Community Based Organizations are not
    - Variety of issues
      - Budget errors and revisions
      - MWBE adjustments

NYSED Expectations

- **Questions and concerns will be reviewed by Bob Purga on a case-by-case basis**
- **What to expect:**
  - **Contractual obligations (enrollment) will be guided by the invoices submitted**
  - **Performance, room for adjustment for WIOA only**
  - **ALE and EPE no adjustment necessary**

NYSED Updates

- **Retirements & Vacancies**
  - **Valerie Cosgrove** moved to another department
  - **Kathy Sheehy** retired end of December
  - **Constance Carroll** retired yesterday!

NYSED Updates

▶ **New Hires – clerical positions**
  - ▶ **Kyle Walker**
  - ▶ **Michael Blatchford**
  - ▶ **Moira Jowett**

NYSED Updates

- In process:
  - 1 new regional – moving from within SED, due within the next couple of weeks
  - 2 new hires
    - Intermediate positions

NYSED Updates

▶ **Work has already begun on ALE rfp**

  ▶ **Plan to release rfp early in FY19/20**

  ▶ **Hope to avoid delays in contract unit**

NYSED Updates

- **In the meantime:**
  - **Rely on RAENs for communication and direction**
    - **Email information**
    - **Memos**
  - **Rosemary will also be assisting until new hires are in place**

Reminder:
Due Date for Amendments

| 05/10/19 | All final amendments (FS10A's) for WIOA (federal) and ALE and WEP (state) funded projects due no later than this date to NYSED Program Office (2018-2019) |

Fast Track

Know what it means!

Fast Track

It is NOT just Math packets!

Fast Track
Know what it means!

- ▶ **Intention:**

- ▶ **Target students that are moving toward the TASC test to achieve their HSE diploma**

- ▶ **It is meant to expedite their learning opportunities and concentrate their efforts on only those areas where they need improvement**

Fast Track
Know what it means!

GRASP (math specific) distance learning packets (paper or electronic) utilizing NYSED/CUNY eight (8) HSE math modules for students choosing to learn from a distance learning model

Six (6) hour intense math instruction sessions made available evenings and Saturdays

Two x Two sessions where two sub test (one math and one other sub area) areas of instruction will be offered

Test taking skills and strategies, including reduction of test anxiety

Computer based testing skills and strategies as an option

Community outreach campaigns

Other customized Fast Track strategies designed by program staff (with NYSED approval)

Fast Track
Know what it means!

1. No NRS requirement that students must attend 12 hours before they count;
2. No valid pre or post-test requirement;
3. No Educational Gain calculated;
4. No TABE testing requirement. All participants must be tested with the TASC readiness assessment forms 6 and 7. Students who score between 400 and 500 should be recorded in ASISTS as FAST Track students with subtest scores entered;
5. No requirement for diploma recipients to be from NRS Levels 5 or 6. Students may be served at lower levels than required by NRS;
6. No employment follow-up for students/test takers; and
7. No requirement for HSE diploma recipients to have employment or postsecondary training

Fast Track Know what it means!

Students can be enrolled in Traditional Programming AND still receive FAST Track advantages

The balance happens when a student is enrolled in any class that is also coded with EPE or WIOA (Area 1, 2, 3, or 4)
The student is then included on the NRS performance report

Fast Track EPE ONLY = no NRS criteria
EPE or WIOA (Area 1, 2, 3, or 4) = Total NRS compliance
EPE or WIOA PLUS Fast Track = Total NRS Compliance

Regardless EPE contact hours are all reimbursed!

Fast Track GRASP Math Packets

1. Density, Part 1, Part 2
2. Rigid Transformations: Shapes on a Plane, Part 1, Part 2
3. The Power of Exponents, Part 1, Part 2
4. Lines, Angles, & Shapes: Measuring Our World, Part 1, Part 2
5. Evaluate Algebraic Expressions & Solve Simple Equations, Part 1, Part 2
6. Linear Functions, Part 1, Part 2
7. Non-Linear Functions, Part 1, Part 2
8. Statistics and Probability, Part 1, Part 2

Fast Track GRASP Math Packets

Each packet contains a section on language skills

- Specific language associated with the types of questions related to that math skill packet
- Emphasizes the need for students to understand the TASC questions well before they attempt to solve each one

Fast Track GRASP Math Packets

Each packet = 24 contact hours = 2 week period
Part 1 = 24 contact hours = 2 weeks
Part 2 = 24 contact hours = 2 weeks

- Student may come in for face to face tutoring time
- Up to 6 hours per week for a total of 12 contact hours in a 2 week period
- These must be set up as traditional classes with EPE Fast Track funding code attached to the class

Fast Track EPE

Separate section on the SA160.1

EPE Fast Track

Line 1	Traditional Adult Education	23.50	8		
Line 2	Distance Learning Education	4,776.00	199		
Line 6	TOTAL	4,799.50	207		

Line 4	Additional Adult Career & Technical Education not tracked in ASISTS				
	TOTAL				

Follow Up Outcomes

- **Employment**
  - 2nd Quarter after exit
  - Includes wage information (wage in 1 quarter)
- **Employment**
  - 4th Quarter after exit

- **For students with SSN# recorded in ASISTS**
- **Data match is done electronically, program does not enter any information**
- **Manual Survey, data must be entered in ASISTS**

Measurable Skill Gain

▶ **HSE Diploma**

  ▶ Must submit a T-TAF

  ▶ Only way to receive credit for the diploma

  ▶ No manual entry

  ▶ Regardless of student's Educational Functioning Level, the diploma is counted for MSG

Follow Up Outcomes

► **HSE Diploma**

  ► One year AFTER exit

  ► Within that first year after exit,

  ► Student must be employed OR enter training

► **Manual Survey, data must be entered in ASISTS**

► **ONLY for students in NRS Levels 5 or 6**

Follow Up Outcomes

Credential Attainment

- Option will be available in ASISTS after February deadline
- Manual Survey, data must be entered in ASISTS

Time Line for Follow Up Outcomes

Report Due Date	October 15, 2017	October 15, 2018	October 15, 2019*	October 15, 2020*
Number Served (Reportable Individual)	7/1/16 – 6/30/17	7/1/17 – 6/30/18	7/1/18 – 6/30/19	7/1/19 – 6/30/20
Number Exited (Reportable Individual)	7/1/16 – 3/31/17	4/1/17 – 3/31/18	4/1/18 – 3/31/19	4/1/19 – 3/31/20
Number Served (Participants)	7/1/16 – 6/30/17	7/1/17 – 6/30/18	7/1/18 – 6/30/19	7/1/19 – 6/30/20
Number Exited (Participants)	7/1/16 – 3/31/17	4/1/17 – 3/31/18	4/1/18 – 3/31/19	4/1/19 – 3/31/20
Measurable Skill Gain	7/1/16 – 6/30/17	7/1/17 – 6/30/18	7/1/18 – 6/30/19	7/1/19 – 6/30/20
Employment Rate Second Quarter After Exit	-----	7/1/16 – 6/30/17	7/1/17 – 6/30/18	7/1/18 – 6/30/19
Employment Rate Fourth Quarter After Exit	-----	7/1/16 – 12/31/16	1/1/17 – 12/31/17	1/1/18 – 12/31/18
Median Earnings Second Quarter After Exit	-----	7/1/16 – 6/30/17	7/1/17 – 6/30/18	7/1/18 – 6/30/19
Credential Attainment Rate	-----	7/1/16 – 12/31/16	1/1/17 – 12/31/17	1/1/18 – 12/31/18

NEDP
National External Diploma Program

- NYSED would like to see more programs offering this option to students

- Student does not take the TASC tests – major advantage for some

- New memo to be released next week

- Hours for competencies have been doubled from 10 to 20

- More time allow for face to face time with NEDP teacher

▶ Creation of a new Pre-NEDP

NEDP
National External Diploma Program

- ▶ Creation of a new Pre-NEDP
- ▶ Students whose skills are not high enough to enter the NEDP program
- ▶ Must be pre tested
- ▶ No post test required
- ▶ Curriculum will be in support of NEDP competencies
- ▶ Funded under EPE Fast Track
- ▶ No expectations for NRS criteria

EPE Deadlines

02/1/19	**LAST DAY TO ENTER EPE contact hours; EPE Data frozen in ASISTS for 07/01/18 - 12/31/18, at 11:59pm.**
02/2-4/19	**SA160.1 from ASISTS (2017-18) and Interim Report submitted on this date. Full year Projections MUST be included in SA160.1. Email to epe@nysed.gov, or 518-486-1751 – Attn: Michael Blatchford.**
02/20/19	**SA160.1 with superintendent's original signature due no later than this date to NYSED Program Office. Document must be mailed.**

If the due date falls on a Saturday, Sunday, or legal holiday, the due date moves to the very next business day.

FY2019
Calculating EPE Projections

EPE SA160.1

Full Year Projections

	Components	Claim Form July - December		Full Year Projections** July - June	
		Contact Hours	Enrollment	Contact Hours	Enrollment
Line 1	Traditional Adult Education	1,382.50	85		
Line 2	Distance Learning Education	6,144.00	73		
Line 6	TOTAL	7,526.50	158		

	Components				
Line 4	Additional Adult Career & Technical Education not tracked in ASISTS				
	TOTAL				

**PLEASE NOTE: Required Full-Year Projections section. Full Year Projection (7/1/18 – 6/30/19) = First Period Claim (7/1/18 – 12/31/18) PLUS contact hours expected to be claimed in the second period (1/1/19 – 6/30/19)

EPE Monthly Report from 2018

EPE Monthly Report from FY2018

EPE Report by Month Students without a High School Diploma or Equivalent

Please Note: For Distance Learning, this report shows all packet hours entered for eligible EPE students, regardless of the Instructional Hours entered.
For all categories, hours shown are all hours for eligible EPE students. Testing rules are not reflected.
Total unique students counted is an unduplicated number. Individual students may have accumulated hours in multiple categories.

	July	August	September	October	November	December	January	February	March	April	May	June
Traditional Adult Education	25 Students / 168 Hours	19 Students / 125 Hours	38 Students / 243.75 Hours	47 Students / 306.5 Hours	35 Students / 166.75 Hours	35 Students / 161.5 Hours	38 Students / 321.75 Hours	35 Students / 327.75 Hours	37 Students / 311.25 Hours	43 Students / 323.75 Hours	38 Students / 261.75 Hours	35 Students / 238.25 Hours

Unique Students Counted	139

	July	August	September	October	November	December	January	February	March	April	May	June
Distance Learning Education	58 Students / 1380 Hours	63 Students / 2256 Hours	68 Students / 1404 Hours	55 Students / 1224 Hours	59 Students / 1356 Hours	54 Students / 1104 Hours	58 Students / 1344 Hours	61 Students / 1392 Hours	61 Students / 2028 Hours	61 Students / 1392 Hours	62 Students / 1452 Hours	67 Students / 1572 Hours

Unique Students Counted	131

How to Calculate Full Year Projections

- **Take the contact hours from the first half of the year:**

July 1, 2018 thru December 31, 2018 that appears on the SA160.1 Claim Form generated out of ASISTS

	Components	Claim Form July - December		Full Year Projections** July - June	
		Contact Hours	Enrollment	Contact Hours	Enrollment
Line 1	Traditional Adult Education	1,382.50	85		
Line 2	Distance Learning Education	6,144.00	73		
Line 6	TOTAL	7,526.50	158		
Line 4	Additional Adult Career & Technical Education not tracked in ASISTS				
	TOTAL				

How to Calculate Full Year Projections

- **Then add the last six months of the prior year's EPE generated as noted on the previous years EPE monthly report**

EPE Report by Month Students without a High School Diploma or Equivalent

Please Note: For Distance Learning, this report shows all packet hours entered for eligible EPE students, regardless of the Instructional Hours entered.
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Total unique students counted is an unduplicated number. Individual students may have accumulated hours in multiple categories

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Unique Students Counted   131

January 321 + February 327 + March 311 + April 323 + May 261 + June 238 = 1.781
And add that to the CURRENT first six months of the CURRENT year

How to Calculate Full Year Projections

- **The CURRENT six month total is 1,382 plus the previous six month total of 1,781 = 3,163**

- This process is repeated for any other Line that appears on the program's SA160

		Claim Form July - December		Full Year Projections** July - June	
	Components	**Contact Hours**	**Enrollment**	**Contact Hours**	**Enrollment**
Line 1	Traditional Adult Education	1,382.50	85	3,163	
Line 2	Distance Learning Education	6,144.00	73		
Line 6	TOTAL	7,526.50	158		
Line 4	Additional Adult Career & Technical Education not tracked in ASISTS				
	TOTAL				

Similar Process for Projecting Enrollment

- **The easiest method is to go back to the previous years' Monthly Report and pull the total enrollment from that report.**

EPE Report by Month   Students without a High School Diploma or Equivalent

Please Note: For Distance Learning, this report shows all packet hours entered for eligible EPE students, regardless of the Instructional Hours entered.
For all categories, hours shown are all hours for eligible EPE students. Testing rules are not reflected.
Total unique students counted is an unduplicated number. Individual students may have accumulated hours in multiple categories.

	July	August	September	October	November	December	January	February	March	April	May	June
Traditional Adult Education	25 Students / 168 Hours	19 Students / 125 Hours	38 Students / 243.75 Hours	47 Students / 306.5 Hours	35 Students / 166.75 Hours	35 Students / 161.5 Hours	38 Students / 321.75 Hours	35 Students / 327.. Hours	37 Students / 311.25 Hours	43 Students / 323.75 Hours	38 Students / 261.75 Hours	35 Students / 198.25 Hours

Unique Students Counted		139

	July	August	September	October	November	December	January	February	March	April	May	June
Distance Learning Education	58 Students / 1380 Hours	63 Students / 2256 Hours	68 Students / 1404 Hours	55 Students / 1224 Hours	59 Students / 1356 Hours	54 Students / 1104 Hours	58 Students / 1344 Hours	61 Students / 1392 Hours	61 Students / 2028 Hours	61 Students / 1392 Hours	62 Students / 1452 Hours	67 Students / 1572 Hours

Unique Students Counted		131

How to Calculate Full Year Projections

- **The total enrollment from the previous year was 139 so that becomes the projection for the current year**

- This process is repeated for any other Line that appears on the program's SA160

	Components	Claim Form July - December		Full Year Projections** July - June	
		Contact Hours	Enrollment	Contact Hours	Enrollment
Line 1	Traditional Adult Education	1,382.50	85	3,163	139
Line 2	Distance Learning Education	6,144.00	73		
Line 6	TOTAL	7,526.50	158		

Line 4	Additional Adult Career & Technical Education not tracked in ASISTS				
	TOTAL				

Caution: this method will not work when a program has experienced a significant growth or reduction in services

Programs with CTE Programming NOT Recorded in ASISTS Must Project Manually From Their Own Records

	Components	Claim Form July - December		Full Year Projections** July - June	
		Contact Hours	Enrollment	Contact Hours	Enrollment
Line 1	Traditional Adult Education	1,382.50	85		
Line 2	Distance Learning Education	6,144.00	73		
Line 6	TOTAL	7,526.50	158		
Line 4	Additional Adult Career & Technical Education not tracked in ASISTS				
	TOTAL				

** PLEASE NOTE: Required Full-Year Projections section. Full-Year Projections (7/1/16-6/30/17) = First period claim (7/1/16-12/31/16) PLUS Contact Hours expected to be claimed in the second period (1/1/17-6/30/17).